BULKSTORE REQUISITION FORM
To: Purchasing Services,
4th Floor Chrysler Hall Tower
Fax: 973-7080

Bulkstore Pricing is available on the Purchasing Web site.

Ordered by:	*(Dept.,Name & Ext.)*						Date:			Ship to:			
Approved By:				Qty.	Unit					Account Number:	Qty.	Unit	
Code	Qty.	Unit	Description	Shipped	Price	Total	Code	Qty.	Unit	Description	Shipped	Price	Total
										Xerox Toner			
			Envelopes (500/bx-please specify quantity)				**Return used toner cartridges to be recycled to Xerox with label provided in box**						
	(Departmental. Env. Please order from Document Services)						07T940		CTN	Xerox Toner Model 5818/5830/5624 (#6R244)			
07E120		EA	Kraft Intra University Mail Env. 5"x11-1/2"				07T941		CTN	Xerox Toner Model 432/432d (#113R326)			
07E121		EA	Kraft Intra University Mail Env. 9"x 12"				07T945		CTN	Xerox Toner Model 5365 (#6R299)			
(The following envelopes have corner print w/University of Windsor logo)							07T947		CTN	Xerox Toner Model 5352/5337 (#6R396)			
07E140		EA	Kraft Manila 20LB Env. 5-3/4" x 9-1/2"				07T948		CTN	5830 Copy Cartridges (#113R308 & 113R67)			
07E180		EA	Kraft Manila 24lb. Env. 7-1/2" x 10-1/2"				07T949		CTN	Xerox Toner Model 470 (6 rolls/box) (#6R1006)			
07E260		EA	Kraft 24lb. Env. 9 X 12				07T950		CTN	Xerox Toner Model 230/420 (#113R313)			
07E380		EA	Kraft 24lb. Env. 9-1/2" x 15"				07T951		CTN	Xerox Toner Model 5614 (#6R752)			
07E460		EA	Kraft 24lb. Env. 10 x 13				07T952		CTN	Xeroxgraphic Module for 470 ST Digital Copier #113R132			
07E500		EA	Kraft 24lb. Env. 11-1/4" x 14-1/2"				07T953		CTN	5818 Copy Cartridges (#113R93)			
07E700		BX	White Env. 4-1/8" x 9-1/2" 24lb.				07T954		CTN	Xerox Toner Model 545/555 (#6R1046)			
07E740		BX	White Env. 4-1/8" x 9-1/2" 24lb.(Window)				07T955		CTN	CRU for 545/555 machine #113R608			
							07T956		CTN	Fuser for 545/555 machine #109R636			
			Folders										
07F360		EA	Conference Folder 9 x 12										
										Laser Printer Cartridges			
			Forms				**Return DEFECTIVE Cartridges to Purchasing with a sample included of the problem and**						
07F580		EA	Purchase Requisition Forms 2 Part				**your Name & Dept. clearly marked on the box.**						
07F660		EA	Bulkstore Form							**ORIGINAL (Return used Cartridges to Receiving to be recycled)**			
07F700		EA	Requisition for Work-2 Part				07T700		CTN	Laser Printer Cartridges, 2,3,3D (Original)			
07F740		EA	Shipping Forms				07T701		CTN	Laser Printer Cartridges 2P,3P (Original)			
07F745		EA	Blanket Order Form				07T702		CTN	Laser Printer Cartridges 4,4M, 4+,5,5M,5N (Original)			
							07T703		CTN	Laser Printer Cartridges HPIIIsi (Original)			
			Evaluation Forms/Test Booklets (500/pkg)				07T704		CTN	Laser Printer Cartridges 4L, 4P ,4ML (Original)			
07F750		PKG	OMR Response Sheet 10 Choice -Blue				07T705		CTN	Laser Printer Cartridges 5P, 5MP,6P,6MP (Original)			
07F751		PKG	OMR Answer Sheet Multi Choice- Red				07T706		CTN	Laser Printer Cartridges 5L , 6L (Original)			
07F786		PKG	Student Rating Answer Sheet-Brown				07T707		CTN	Laser Printer Cartridges 4000,4050,N,PN,P (Original)			
07F789		PKG	Student Rating Master Sheet-Blue				07T708		CTN	Laser Printer Cartridges Lexmark Optra 2455 ,1855,1255 (Original)			
07F790		BX	Test Booklets 500/box-Blue line				07T709		CTN	Laser Printer Cartridges HP 1100/1100A (Original)			
							07T710		CTN	Laser Printer Cartridges, 2,3,3D (Recycled)			
			Transparencies				07T711		CTN	Laser Printer Cartridges 2P,3P (Recycled)			
07T600		BX	Transparencies-Xerox #3R3108 with				07T712		CTN	Laser Printer Cartridges 4,4M, 4+,5,5M,5N (Recycled)			
			removable white strip				07T713		CTN	Laser Printer Cartridges HP IIIsi (Recycled)			
							07T714		CTN	Laser Printer Cartridges 4L, 4P ,4ML (Recycled)			
			Paper				07T715		CTN	Laser Printer Cartridges 5P, 5MP,6P,6MP (Recycled)			
07P727		CTN.	Xerox Paper 8-1/2 x 11 20lb.(5000/ctn)				07T716		CTN	Laser Printer Cartridges 5L , 6L (Recycled)			
07P741		CTN.	Xerox Paper 8-1/2 x 14 20lb.(5000/ctn)				07T717		CTN	Laser Printer Cartridges 4000,4050,N,PN,P(Recycled)			
07P742		PKG	Xerox Paper 11 x 17 24lb.				07T718		CTN	Laser Printer Cartridges 2100,2200d (Recycled)			
							07T719		CTN	Laser Printer Cartridges 1100/1100A (Recycled)			
			Stationary (Letter Head)				07T720		CTN	Lexmark Optra 2455,1855,1255 (Recycled)			
07S501		PKG	U of W Stationary 8-1/2 x 11				07T721		CTN	Laser Printer Cartridge 2100, 2200d (Original)			
07S720		PKG	U of W Stationary Second Page 8-1/2 x 11				07T722		CTN	Laser Printer Cartridge 1200 (Original)			
			Staple for Xerox Copiers										
07S902		CTN	Staples for Xerox Copiers 5352/5818 (#8R1296)							**Xerox 8200DP Colour Printer Ink Sticks**			
07S903		CTN	Staples for Xerox Copiers 5352 (#8R4024)				07T800		CTN	Colorstix BLACK - (016-2044-00)			
07S904		CTN	Staples for Xerox Copiers 5830 (#8R7635)(10 bin sorter)				07T801		CTN	Colorstix CYAN - (016-2045-00)			
07S905		CTN	Staples for Xerox Copiers 420/432/470 (#108R53)				07T802		CTN	Colorstix Magenta - (016-2046-00)			
07S906		CTN	Staples for Xerox Copiers 5830 (#8R7644)(20 bin sorter)				07T803		CTN	Colorstix Yellow - (016-2047-00)			
07S907		CTN	Staples for Xerox Copiers 545/555 (#108R493)				07T804		CTN	Extended Capacity Maintenance Kit			
			TOTALS							***TOTALS***			

(The section below to be used for future new items added to Bulkstores)

Quantity	Code				Description			
					TOTALS			

White and Pink to Bulkstores -Yellow Departments